



WV Division of Natural Resources Law Enforcement Section

# Grandfather Sheet

Per West Virginia Code of State Rules §58-12.1.12

12.1.12 “A commercial whitewater trip guide qualified on any river or portion of a river prior to the effective date of this rule remains qualified on those rivers or portions of rivers as long as he or she meets the requirements set forth in subdivision 12.1.7 of this rule.”

12.1.7 “Have a valid American Red Cross First Aid Card or its equivalent and current CPR certification by either the American Red Cross as a Professional Rescuer or American Heart Association as a Healthcare Provider or the equivalent;”

**\*\*\*The cut off date for being “grandfathered” under this rule is July 1, 2002. Previous paperwork of qualification under previous rules need to accompany this sheet\*\*\*.**

**Guide Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_  
*Last First MI (mm/dd/yyyy)*

**Company Name:** \_\_\_\_\_

**River and Section:** \_\_\_\_\_

I hereby certify that I have successfully completed all the listed whitewater trips as a guide trainee and meet or exceed all requirements under the rules above for a whitewater guide within the State of West Virginia.

I hereby certify that this guide trainee has, to the best of my knowledge, successfully completed all the listed whitewater trips as a guide trainee and has met or exceeded all requirements under the rules above for a whitewater guide within the State of West Virginia.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Company Owner or Designee (Please Print)*

\_\_\_\_\_  
*Address*

\_\_\_\_\_  
*Signature*

*Date:* \_\_\_\_\_

*Date:* \_\_\_\_\_

West Virginia Code of State Rules 58-12.12 details requirements for commercial whitewater trip guides and trip leaders.

§ 58-12-12.5 states: “Documents relating to the requirement of this section shall be kept at the licensee’s base camp for inspection by the director or his or her representative”.

This form, and its accompanying forms, shall serve as those documents. Selected portions of the West Virginia Code of State Rules are cited at the top of each form, but **commercial whitewater licensees and guides are responsible for complying with ALL commercial whitewater rules and regulations**. Copies of all forms, pertinent regulations and portions of West Virginia State Code may be downloaded from the WV DNR website at <http://www.wvdnr.gov/LEnforce/White/RiverMgt/default.shtm>.

Additional West Virginia Code of State Rules pertaining to the keeping of the aforementioned records include:

§ 58-12.4.8.2 A licensee shall not employ a guide trainee for the purpose of guiding on a commercial whitewater expedition until the outfitter has received the guide trainee’s information sheet.

§ 58-12.4.8.3 A West Virginia commercial whitewater guide is not required to supplement the Guide Trainee Information Sheet except to show qualifications for additional rivers or sections of rivers.

§ 58-12.4.8.4 The licensee is responsible for keeping on file the original or a certified copy of the completed whitewater guide-trainee information sheet. These records shall be maintained by the licensee for two (2) years following the last date of employment. The licensee shall provide the guide or guide trainee with a certified copy of the trainee information sheet and shall forward a copy to the Division of Natural Resources, Law Enforcement Section, Capitol Complex, Building 3, Charleston West Virginia 25305 upon request.

§ 58-12.4.9.2 A licensee shall not employ a guide as a Trip Leader until the outfitter has received the guide’s Trip Leader Information Sheet.

§ 58-12.4.9.3 A West Virginia commercial whitewater guide Trip Leader is not required to supplement the guide Trip Leader information sheet except to show qualifications for additional rivers or sections of rivers.

§ 58-12.4.9.4 The licensee is responsible for keeping on file the original or a certified copy of the completed whitewater guide Trip Leader information sheet. These records shall be maintained by the licensee for two (2) years following the last date of employment. The licensee shall provide the guide Trip Leader with a certified copy of the trainee information sheet and shall forward a copy to the Division of Natural Resources, Law Enforcement Section, Capitol Complex, Building 3, Charleston, West Virginia 25305 upon request.

**In summary, it is the responsibility of commercial whitewater outfitters to keep on file copies of all guide trainee, guide, and trip leader information sheets for each employee that cover the river sections and levels of responsibility (guide or Trip Leader) each employee works. It is NOT necessary to maintain additional records other than additional completed sheets for each new section or Trip Leader section a guide adds to their qualifications. Please note that the Gauley River requires additional qualifications and, thus, separate guide and Trip Leader sheets for the section from Summersville Dam to Mason’s Branch.**